



Comins Township
2090 E. Miller Rd.
Fairview, MI 4862
989-848-5811

Date Approved: _____

Supervisor: _____

Clerk: _____

January 28th, 2025, Regular Meeting:

Called to order at 6:00pm, Pledge lead by Supervisor Lori Lewis. ***Roll call*** taken, Supervisor Lori Lewis, Clerk Amanda Barajas, Treasurer Kevin Salsbury, Trustees Blake Synder and John Kuziel II all in attendance. ***Guests in attendance***, Farley Dew, Kent Kauffman, Mary & Ted Handrich.

Agenda

- ✓ Salsbury/Barajas *Motion to approve the agenda as presented.*

Public Comment: Supervisor reminded everyone that they are welcome to comment throughout our meetings.

Lewis presented the consent agenda to the floor for approval:

- ✓ Salsbury/Synder *Motion to approve Payroll & Bills December 2024 CK# 21789-21806 as presented.*
- ✓ Synder/Lewis *Motion to amend the budget as presented, seconded by Lori Lewis.*
- ✓ Synder/Kuziel *Resolution 2025-01 Guidelines for 2025 Poverty Exemptions*
Roll Call: Barajas: Y, Synder: Y, Kuziel II: Y, Salsbury: Y. Lewis: Y
- ✓ Salsbury/Barajas *Resolution 2025-02 Taxpayers Privilege to Protest BOR*
Roll Call: Barajas: Y, Synder: Y, Kuziel II: Y, Salsbury: Y. Lewis: Y

Approval of Minutes

- ✓ Salsbury/Kuziel II *Approval of December 3rd, 2024, Regular Meeting Minutes and January 9th, 2024, Special Meeting Minutes as presented.*

Treasurer's Report: Salsbury presented Statement of accounts for December 2024. CDs will mature in March, The Board will need to decide if they will be rolled into new CDs at the current rate.

Planning Commission Minutes: Reviewed by the Board. NEMCOG contract presented by planning commission liaison John Kuziel II.

- ✓ Barajas/Kuziel II *Acceptance of NEMCOG contract to utilize HRI Grant, with amendments made to payment schedule and scope of the project is clarified with NEMCOG.*

Social Media Report: Amanda Barajas presented Facebook activity for the last month.

Final Zoning Report 2024: Lori Lewis presented growth of 103% in 2024, with 54 permits issued.

Unfinished Business:

1. *Interest has been expressed by many individuals to serve on the library board but have since backed out. The board will discuss the district library agreement at the February meeting and notify the public of opportunity to voice opinions.*
2. *Consumers Franchise in the process of attorney review, and Clerk Amanda Barajas will bring to the board when a proofed version is available.*
3. *Quote presented for construction of fireproof records vault from Kent Kauffman.*

✓ *Barajas/Synder Motion to approve quote for \$5060, from Kent Kauffman to fireproof the office at the town hall for record retention. Project will begin late March/early April.*
Roll Call: Barajas: Y, Synder: Y, Kuziel II: Y, Salsbury: Y. Lewis: Y
4. *Discussion on fixing the Fairview Cemetery signage. Tabled, until spring and 2025-2026 budget.*

New Business:

1. *Budget Hearing is set for February 25th, 2025 @6pm, Clerk to publish.*
2. *Quote Presented for Cameras at the township office.*

✓ *Lewis/Kuziel II Motion to approve purchase of cameras for township office.*
3. *Change Microsoft subscription presented from a family plan to business plan with four users.*

✓ *Barajas/Salsbury Motion to approve changing Microsoft subscription to a business plan at \$300 yearly.*
4. *Discussion on how the Sick Time Act going into effect February 21st, 2025, will affect the township.*
5. *Snow blower windshield shattered and needed replaced, funds to come from parks repair and maintenance.*

Adjournment: at 9pm Barajas/Lewis/Salsbury/Synder/Kuziel II

Next Meeting: February 11th, 2025, Special Meeting – Budget Workshop & Grant Discussion